**Local 2 Global Recommendation Form (WILPF US Members ONLY)**

**Due date: Monday, January 8, 2024
Submit to:** **UN-L2G-mail@wilpfus.org**with the subject: [Applicant’s first and last name] Recommendation

Please fill out this form and include a letter of recommendation (see details below).

# Part 1: Assessment

Instructions: References must have known the applicant for at least two years through participation in WILPF US as general members or in a WILPF US local branch or on a WILPF US national issues committee. ​ Though it is difficult to assign a number to skills and strengths, using the scale provided, to the best of your knowledge, please rate the applicant on the characteristics listed.

Scale:

|  |  |  |  |
| --- | --- | --- | --- |
| 1: One of the best I have ever known | 2: Top one-third | 3: Middle one-third |  |
| 4: Bottom one-third | NA: No opportunity to judge  |  |  |
|  | **Communication Skills**  | **1**  | **2**  | **3**  | **4**  | **NA**  |  |  |
|  | Speaks clearly and accurately  |   |   |   |   |   |  |  |
|  | Writes clearly and accurately  |   |   |   |   |   |  |  |
|  | Reasoning ability  |   |   |   |   |   |  |  |
|  | Listening skills  |   |   |   |   |   |  |  |
|  | Self-confidence  |   |   |   |   |   |  |  |
|  | **Work Skills**  | **1**  | **2**  | **3**  | **4**  | **NA**  |  |  |
|  | Organizational ability  |   |   |   |   |   |  |  |
|  | Quickness in learning a skill  |   |   |   |   |   |  |  |
|  | Professionalism  |   |   |   |   |   |  |  |
|  | Ability to work independently  |   |   |   |   |   |  |  |
|  | Ability to follow through on a task  |   |   |   |   |   |  |  |
|  | Common sense and good judgment  |   |   |   |   |   |  |  |
|  | **Interpersonal Skills**  | **1**  | **2**  | **3**  | **4**  | **NA**  |  |  |
|  | Willingness to accept instruction  |   |   |   |   |   |  |  |
|  | Flexibility and willingness to adapt to change  |   |   |   |   |   |  |  |
|  | Patience with others  |   |   |   |   |   |  |  |
|  | Maturity when working with/for others  |   |   |   |   |   |  |  |
|  | Ability to change behavior to accommodate others  |   |   |   |   |   |  |  |
|  | Ability to work with people of different backgrounds  |   |   |   |   |   |  |  |

# Part 2: Recommendation Letter

In an attached document, please use no more than three-fourths of a page to 1 ½ pages to address the following questions:

Describe the WILPF work through which you know this applicant. This can be work in a branch or as a member-at-large, on an issue committee, in WILPF nationally. In your opinion, does the applicant have a genuine interest in this year’s Local to Global program?

This year’s theme is specified on the same WILPF website where this form is provided (at <https://wilpfus.org/our-work/wilpf-us-programs-un-commission-status-women>) – in the opening section on **the Priority theme**.

How is the applicant’s work linked to this year’s CSW theme? Which outstanding abilities or characteristics does this person possess relevant to the theme? What is their potential to contribute to this program and to WILPF’s work related to this program? How do you see the applicant using the information and experiences they acquire through interaction with the students in the Practicum in Advocacy and through their experiences at the CSW in their future WILPF work? Please provide specific examples when possible.