**Faculty Recommendation Form**

**Due date: Sunday, January 8, 2023, 11:59 PM PST
Submit to** **practicum-mail@wilpfus.org**

Please fill out this form and include a letter of recommendation. Email them back to us at practicum-mail@wilpfus.org​ with the subject​**:**​ **(Applicant’s first and last name) recommendation.**

**Part 1: Numerical Assessment**

Please rate the applicant in the following areas using the scale provided. In your rating consider how this student compares to other students you have taught or supervised.

1. Excellent, among the best I have worked with
2. Very good, in the top one-third
3. Good skills, in the middle range
4. Skills are not well-developed

NA I have had no opportunity to judge this skill

 **Communication and Reasoning Skills 1 2 3 4 NA**

Speaks clearly, able to discuss ideas, information specifically

Writes clearly and accurately

Strength of reasoning ability

Listening skills

Level of self confidence

 **Work-related Skills 1 2 3 4 NA**

Organization

Ability to work independently

Follows through on tasks

Common sense, judgment

Professionalism

 **Interpersonal Skills 1 2 3 4 NA**

Willingness to accept instruction

Flexibility & willingness to adapt to change

Patience with others

Ability to work with people of different backgrounds

Ability to change behavior to accommodate others

Maturity when working with others

**Part 2: Recommendation Letter**

Attach a 1-2 page document that answers the following questions.

1. Assess the applicant’s level of interest in the content of WILPF US UN Practicum in Advocacy at the annual Commission on the Status of Women meetings. This year’s Priority theme is *Innovation and technological change, and education in the digital age for achieving gender equality and the empowerment of all women and girls*, and the Review theme is *Challenges and opportunities in achieving gender equality and the empowerment of rural women and girls* (agreed conclusions of the sixty-second session)*.*
2. What are this student’s special abilities and how do you assess their potential to thrive in this program, including the required follow-up project? What would they contribute to this week-long program? Provide examples of your work with this student and/or their accomplishments where you are able.

**Part 3: Financial Support from your Institution**

Students accepted to this program are responsible for raising part of the costs of their participation. Faculty sponsors are expected to assist students in *requesting* financial sponsorship from your institution and/or other sources. Please provide brief information on the financial support the applicant is eligible for, any financial support the applicant will receive from your institution, and information on any additional sources of support for this applicant.

**Part 4: Logistical Assistance**

1. Faculty sponsors are expected to help the student negotiate any assignments or hours they may miss during the week of the practicum. Are you available to assist the students in that process? Yes \_\_\_\_ No \_\_\_\_
2. Each faculty sponsor is expected to support the student in completing a post-practicum project on campus and/or in their community. Are you available to help the student with this project? Yes \_\_\_\_ No \_\_\_\_