WILPF US 2018 MINIGRANT ACCOUNTING REPORT
ISSUE COMMITTEES and BRANCHES

Issue Committee or Branch Name:

Project Dates (start date and end date):

Person Reporting ► :

Amount Awarded

Brief Description of Project:

EXPENSES

Issue Commitees: send receipts to national office for reimbursement, but fill in this report. Branches: scan and send receipts with this report.

Instructions: Paste or tape receipts to an 8.5 x 11 sheet of paper and scan the sheets. Label anything that is not immediately understandable or clear. Itemize everything.

Date	Expense	Purpose	Paid to Whom?	Paid by Whom?	Method	Amount	Receipt Scanned?
				AMOUNT AWARDED:			
				DOLLARS NOT SPENT OF AMOUNT AWARDED:			

email this form after it is filled out plus the scanned pages of your taped/pasted receipts to programsupport@wilpfus.org