

JOAN PATCHEN FUND GRANT GUIDELINES

Mission statement: The Joan Patchen Fund honors the memory of Cape Cod WILPF member Joan Patchen – artist, peace activist, witch, and inspiration. We seek to support WILPF projects that employ the arts in the cause of creating a more just and peaceful world.

1. Any WILPF member, branch or section may apply for a grant. The project must be an event or program sponsored by a WILPF branch or section that incorporates the mission of this fund.
2. Preference will be given to projects that include *the active* participation of WILPF members.
3. Individual applicants must have a letter of reference from their branch or, for at-large members, from another WILPF member.
4. All fine arts, drama and music projects are acceptable.
5. Any publicity, press release, poster, program etc. must credit WILPF, the Joan Patchen Fund and the Jane Addams Peace Association.
6. We require a grantee report to be submitted at the end of the project. This form will be included in papers sent when the project is funded. Grantees are to return any money from the Joan Patchen Fund grant that is not spent.
7. In order to perpetuate our Joan Patchen Fund, we request projects that have generated a profit to consider making a contribution back to this fund.
8. Funding applications will be accepted at any time, however decisions will be made twice a year in March and September. The maximum amount of a grant will be \$500.00. A completed application will include a letter of proposal, a budget, and any references required.
9. Please send applications to: Laurie Gates wilpf88@gmail.com with copy to the Jane Addams Peace Association info@janeaddamspeace.org.
10. Applicants may not re-apply within 12 months.