

Minutes of the Meeting of WILPF US Board of Directors

Open Session

Nov. 14, 2017

Held via teleconferencing

*Board members present:*

President: Mary Hanson Harrison

Secretary: Candace Perry

Treasurer/Chair of Finance: Jan Corderman

Chair of the Membership Development Committee: Shilpa Pandey

Chair of the Development Committee: Marybeth Gardam

At-large Board Member: Teresa Castillo

US Section Member of the International Board, Melissa Torres

At-large Board Member: Dixie Hairston

Chair of the Program Committee: Maureen Ngozi Eke

*Board members not present*

Chair of the Nominating Committee: Laura Dewey

(Absent board member notified the board in advance that she would not be able to attend.)

*WILPF members, non-Board present:* Ellen Schwartz, Darien De Lu, Dawn Nelson, Eileen Kurkoski, Barbara Nielsen

**Please note: All agreements shown in bold face.**

The meeting began at 8:37 pm (Eastern). A quorum exists. Marybeth facilitated, recording began at 8:37 pm.

SECRETARY'S REPORT: The following decisions were made:

- **The minutes of Sept. 19 were approved. It was decided to hold 2018 Board and Steering meetings as follows:** third Tuesday of the month, except in Nov. and Dec. will be second Tuesday. Board meetings in Jan., March, May, July, Sept., Nov.; Steering meetings in Feb., April, June, August, Oct. and Dec.
- **It was decided to post these dates and to also post all Steering meeting notes on the WILPF US website, [www.wilpfus.org](http://www.wilpfus.org).**
- **It was also decided that in the future, minutes may be approved by email. Members will be given one week to review.**

PRESIDENT'S REPORT: Mary attended a WWI symposium. One WILPF call discussed the proposed WILPF Governance proposal. WILPF US board needs to be aware of this proposal but we will not be making a response as a board.

**TREASURER'S REPORT:** Ahead of budget for contributions. Current expenses are somewhat less than budgeted, with \$56,000 more income than expenses. PAX fund increased by another \$5000. Mary reminded us that we have large upcoming expenses for 2018 Congress. Jan noted that payments were made to two people who had loaned money to WILPF for lawyer during the time that WILPF US cut ties with JAPA. Ellen asked about payment of the loans and Barbara also expressed some concern about the use of the Sanjines fund to pay off the loans. Re budget, Jan has asked Issue committees for budget proposal, also Leadership institute, Membership Development, the Practicum/L2L budget. **Approved.** The remainder of the budget would be presented and approved in January.

**DEVELOPMENT REPORT:** Ongoing work continues, as well as working on end of year appeal.

**NOMINATING REPORT:** Laura not on the call. Correction for the ballots went out. All members on Standing committees need to have board approval. On behalf of Laura, Darien spoke. Would like to add Teresa Futvoye-Micus to Nominating Committee. **Approved.**

**IB REPORT:** Melissa reported there are 2 upcoming IB meetings: Nov. 27 and Dec. 11. Upcoming International board meeting on November 27th and December 11th. More information on the Congress will be shared, discussion on new governance, and section reports. Melissa is still looking at the Governance proposal and will discuss later the proposal to remove the IB Rep.

**LOCAL2GLOBAL & PRACTICUM INFO:** Dixie reported that they need to send contract to hotel. Need clarification for title of committee, Selection Committee rather than Oversight Committee. Candace questioned if members on the committee are considered on Standing committee and require Board approval. Mary stated this is being worked on and there will be a later report. Board agreed to look at budget request early so the program can make plans. Requested board approve the hotel expenditure of approximately \$20,000. **Approved.** The remainder of the budget would be presented and approved in January. Maureen would like to participate in budget discussions, okay with Dixie and Melissa.

**MEMBERSHIP DEVELOPMENT:** Shilpa and Chris (Wilbeck, Interim Administrator) are looking into developing an automatic reminder for dues renewal. Still working on new member welcome packet, draft is done and will be finalizing at next meeting. Membership is also still working on the dues process, with no consensus reached as of yet. A list of new members was divided between the members of the membership development committee so that new members could be welcomed personally. There is a possibility of a new branch in Ames, Iowa.

International WILPF requests that our section put on a webinar. Of the available dates, we agreed to request Feb. 22. Maureen recommends that new Program chairs be involved. Shilpa, Melissa, Mary, 2 new Program chairs, and Maureen will work on this. Marybeth suggested that outgoing board members meet with their new counterparts; Maureen and Candace will do this.

**AT-LARGE MEMBER REPORT:** Dixie has nothing additional. Teresa expressed that the position is very helpful for learning and getting involved.

**DAWN NELSON:** Dawn made a report on her UN involvement. Her work needs to go through Earth Democracy Issue Committee, budget will be considered by Finance Committee. Barbara Nielsen proposed that we think about how to handle similar WILPF representation in the future. Maureen and Melissa agree, we need a formalized procedure. Dawn's report will be re-visited at the January board meeting. Marybeth suggests that new Program chairs come up with the procedure. All agreed we need a clearer process for people in positions to represent WILPF.

**NON-BOARD MEMBER QUESTIONS:** Election results will be announced and publicized.

The meeting adjourned at 11:07 pm.

Respectfully submitted,

Candace Perry, Secretary