

Women's International League for Peace and Freedom
United States Section
Minutes of Board Meeting
January 20, 2015

Facilitator: Mary Hanson Harrison

Note Taker: Deb Holley

Time Keeper: Barbara Nielsen

Board Members in Attendance: Barbara Nielsen, Deb Garretson, Deb Holley, Mary Hanson Harrison, Odile Hugonot Haber, Millee Livingston, Robin Lloyd, Melissa Torres, Peggy Luhrs, LaShawndra Vernon

Staff in Attendance: Paula Herrington, interim Executive Director

Board Members Not in Attendance: Nicole Scott

Non-board members in Attendance: Ellen Schwartz, Barbara Reed, Fran Foulkrod, Nancy Ramsden, Joan Bazar, Ann Fleischli, Rose Daitsman, Teresa Cote, Darien De Lu

Peggy Luhrs announced that she has a new email: peggy@mail.com

Meeting called to order: President Mary Hanson Harrison called the meeting to order at 7:35 CST. She announced that the next meeting would be March 24th, although there might be a meeting earlier if needed. Barb wanted to know if one of the dates in Houston was being designated for a board meeting. Mary replied that it wasn't, and the reason why would be mentioned later. She then asked everyone to take a moment to think about bringing the girls home in Nigeria and what was happening in Pakistan, as well as all of the other evil currently at work in the world.

Approval of the minutes: Deb H. gave everyone a week to send her any changes concerning the minutes and she will incorporate them and then consider them finished.

Interim Director report – Paula Herrington: Paula gave her report, saying the last three weeks had been taken up with organizing WILPF's time and events. She had just received an encouraging email earlier in the day from a young woman Melissa knew in Houston who wanted to be more involved in WILPF and she asked in the email what she could do to help with the retreat. Paula asked her to look into the technology to make sure that everyone who couldn't come could at least listen. The young woman said she would talk with the technology people at the university and get back to Paula with some options. Paula said the venue was confirmed, and she encouraged everyone who had any physical challenges or dietary restrictions beyond being vegetarian to please send either her or Ariana an email. Secondly, she had been working quite a bit on the JAPA situation. She said there had been a lot of sending of documents and having calls with the people from AMS. They had to change the lead consultant due to JAPA's two-month deferral, but Paula was very happy with the new person so far. She was going to send out a board packet to all of the board

members concerning the JAPA matter, so that the board could be informed when decisions were made in the future. Mary asked Paula to define what "AMS" meant, for the convenience of those non-board members on the call. Paula replied that it stood for Accounting Management Solutions, which was the firm the board decided to hire to do the accounting work with the JAPA audit. She also said a first meeting had been set up for Tuesday, February 24th between the two organizations' accountants. Millee thanked Paula for her update, and then asked if the information and documents were going to include those from WILPF as well as JAPA. Paula said that they would. She thanked both Millee and Barb for giving her additional recommendations concerning some audit areas prior to the JAPA meeting, saying WILPF wanted to go into the audit well prepared. She said that the scope of the audit had been expanded somewhat after talking with everyone. One thing she and the team had been putting together were the reports filed with JAPA during that time period, that accounted for the money WILPF received, and also WILPF's documentation on the revenue received from JAPA during those years. The team was aware that they were going to be auditing that area, in case there were any questions regarding WILPF's records. If any other board member had areas of concern that were thought to be something the team should be looking at, in order to make sure WILPF had satisfactory documentation, please let Paula know. Robin said Laura Roskos had sent out an email recently, asking a lot of questions, and Robin wanted to know if Paula had spoken with Laura concerning the JAPA situation. Paula said she had not; Robin thought that Paula should talk to Laura about it, since Laura was in the middle of the situation when it occurred. Robin also pointed out that WILPF would learn by the end of the day on February 24th what the situation was. Paula said there had been some misconception that there would be something new to discuss about the JAPA situation at Houston, but she didn't foresee that there would be much to discuss yet at that point. She thought the February 24th meeting would probably be more of a kick-off meeting between the two accounting firms, with most of the time spent planning how the audit would proceed. She mentioned that JAPA had limited it to a 2-hour meeting. Robin said she found JAPA's attitude strange and it could be very expensive for WILPF, and Paula agreed that, although WILPF paid the accountants by the hour, if JAPA personnel weren't cooperative, it would cost WILPF more than if JAPA cooperated. Paula said she and Mary had talked to Tura and tried to emphasize that WILPF wasn't trying to attack anyone, just get the problem resolved, but she thought there was some defensive posturing involved. Barb said that typically in a situation like this, where there was a reason to have books examined, there was usually a discussion on exchanging information, and a plan. She said she would be very disappointed if the accountants were ready to give information after only a two-hour meeting, and she would be surprised if anything definitive was known before Houston, if WILPF really wanted worthwhile information. Mary also reminded everyone that the accountants weren't as expensive as attorneys. Paula spoke up, saying that at this point, JAPA was not permitting WILPF accountants to talk to their accountants. The documents going back and forth between Paula and AMS were the documents that were given to the Attorney General. She planned on forwarding a note to Tura, suggesting that having the documents ready would make the process occur faster and easier: the more preparation ahead of time, the better. Paula had hoped that the two accounting firms would be able to exchange information, but so far that hadn't happened. Barbara wanted a clarification as to what Paula had received. Paula replied that she had everything that was handed over previously by JAPA, all of which would be given to AMS. Rose said that most of the work would be done outside of the accountants' meetings, and it should be

emphasized to JAPA that the documents needed to be turned over before the meetings. The critical part was going to be handing over all of the documents and the auditing of them, which would have to be completed before the final meeting. Millee said she wanted to clarify that JAPA did hand over a box of documents in the spring, so she didn't want everyone to think that JAPA hadn't handed anything over; however, if anything new would come up, that would be a different question. Robin requested Paula to ask the accountants to summarize whatever happened on Tuesday (the 24th), and let the board know by Friday of that week what occurred and what the game plan would be for the future. Paula agreed to ask the accountants. If any of the board members had any further questions, they were told to please contact Paula or Mary.

Development – Robin Lloyd, Chair: Robin reported that the committee tried to get the information together in January on how many donations arrived in December, including donations to both the Boston office and to the Peace Development Fund, but so far it hadn't been possible. The solicitation letter was late going out, and the committee expected more checks to be coming in. In November and December, WILPF received \$6,396 directly to the WILPF office from the general appeal, and to the Peace Development Fund, \$23,700 has so far been received. In addition, the problem was ascertaining which contributions were to the General Fund and which were to "Grow WILPF", and the committee was working on ways to distinguish that. Robin said these numbers weren't very impressive so far, but she thought the calling of donors that Marybeth and she herself undertook had brought in some new donors that probably would give larger amounts the next time; the committee was building the donor base, one donor at a time. Robin said they'd also talked about sending out thank-notes to these people. Paula said she was really impressed with the amount of time and energy the Development Committee had put into this project, and she didn't think WILPF would truly know how successful the effort had been until around mid-February, when the receipts were received from the Peace Development Fund for December and January. Robin pointed out that they would know by the Houston meeting, however. Mary then said that everyone should also be thinking how to fund-raise in their own communities. Marybeth was making a centennial package for all of the branches, giving ideas, including talking points and brochures to help the branches undertake fundraising themselves. Mary said she was thinking about having a series of coffees and also calling up some of the donors making large contributions. She said WILPF really needed the money by March or April. Mary also commended the Development Committee for their hard work.

Robin mentioned that the committee had also talked about the money available for the delegation going to The Hague and she asked how that was being decided. She said she had heard Heather Wellman was planning on having a conference call with the delegates on how to raise money on their own. Robin asked who made the decision on how much money goes to each delegate. Paula answered that a maximum amount per delegate was decided, and the delegates needed to be encouraged to fund-raise themselves. She said it still needed to be decided who was going to have this communication with all of the delegates, whether Heather or someone else, but Paula didn't have a contact list for all of them. Barbara then asked for the amount of money allocated for the delegates. Robin said \$25,000 had been put aside for transportation and lodging for the eleven delegates, which was approximately \$2,200 per delegate. Registration had already been paid for;

the delegates were to pay for their own food. Millee asked Robin, referring back to an earlier topic, if the Development Committee had considered utilizing the Salsa list to reach At-Large members for donations. Robin said that Marybeth, Marie Louise, and she herself had called 360 people in September who had, prior to the campaign, sent in a donation of \$250 or more. This criteria covered many people involved in WILPF, not just At-Large members. Returning to the latest topic, Mary said that since she was the head of the delegation, she and Heather were working out how to communicate with the delegates on how to raise money individually.

Upcoming Centennial events: Robin also said the New York Public Library event had been finalized. It would be Wednesday, March 11th, at the South Court Auditorium in Manhattan from 5:00 pm to 7:30 pm. Madeleine Rees would speak and Mary Hanson Harrison would introduce and welcome. There would also be a workshop on the Peace Train to Beijing on the Friday after that Wednesday (March 13th). The committee had not heard from the Hull House project, unfortunately, although there were women from Santa Cruz planning on going on the “Ride on the Train with Jane”, to attend that event on March 16th. She hoped they would hear very soon from the Women’s Nobel Initiative, giving them more information. The Peace Coalition Collection was also planning some events, all prior to the April events at The Hague. Millee said she had just received an email earlier in the day asking people to join them on the train ride, so it sounded as though it was going to occur for certain. Robin continued, saying WILPF really needed to work on outreach at this time, talking to media people. Her committee was getting a generic press release together covering all of the events going on. The committee wanted Madeleine Rees to appear on Amy Goodman’s show when she came in March. They also wanted articles in The Nation, Yes, The Progressive, and other similar magazines and Robin asked anyone who might have a contact at any of these publications or others to send the press release when it has been completed along with a personal note. She said, “Let’s get some publicity.” Rose Daitsman asked for more information concerning the event at Hull House and whether the western branches could attend. Mary replied that it was a problem, since originally only 12 women were invited from WILPF, with 100 women total invited, so she wasn’t sure everyone was welcome. She said as soon as she found out what was going on, she’d let everyone else know. Millee again suggested looking at the E-News from WILPF that was received earlier in the day, which had some information concerning that event. Barb said she was fortunate to be a Local-2-Global participant this year, and she would be at the CSW from the 7th through the 14th of March. She was unclear concerning the trip to the New York Public Library. She wanted to know if this event was connected to the CSW, or not; she didn’t understand what this event was about. Robin replied that it was just a way of inviting other women to help celebrate WILPF’s 100th birthday. It had also been undertaken last year, and it made a nice event for the Practicum women as well as the Local-2-Global participants to see the archives in the New York Library, walking the four blocks from the U.N. to the Public Library. Barbara said that she hadn’t realized the connection between Robin’s grandmother and Rosita Schwimmer, and said that other WILPF women probably didn’t realize the connection either. Rose added that the Joan Robertson Fund, which helped support WILPF with a grant every year, celebrated Annette Roberts, from Milwaukee, who was one of the founding members of WILPF. Odile mentioned a friend in New York, a physician, who was a contact person for Brooklyn for Peace. This friend had a large list of contacts who were involved in peace work. Robin said to make sure Odile sent her the friend’s information, and the committee

would invite her to the upcoming events. Lastly, Robin told the board that they should be contacting their own local libraries because women's history is important.

Information on the Houston retreat: Paula brought up the team-building session scheduled at the Houston retreat. It would not be considered a regular board meeting; its purpose was to undertake teambuilding and a common vision for the future. Paula said some of the board members had been asking about details of the retreat; Paula said she had been occupied with making sure the venue and rooms were reserved, but could now turn her attention to secondary concerns like food and other items. She said she was happy to say the retreat now looked like it would be coming in at around \$15,000, as they had hoped, rather than the \$25,000 possible maximum. Robin asked about evening activities at the retreat and Melissa's connection to Mexico. She wondered if there were a couple of evenings where everyone could get to learn a little about Texas. Paula said that at this point, every night after dinner was unstructured, and yes, there was time where activities could be scheduled. She said that locally there were some older women who were long-time WILPF members, and some young women who were excited to be getting involved in WILPF, so there might be some way to link the two together. Perhaps some people could be invited over to talk; she asked Robin to further elaborate on what she was suggesting. Robin said that when everyone was in Houston, the group was very close to the problems going on in Mexico; the board then asked Melissa if she had any ideas. Melissa said that meeting with various local speakers could be arranged, if she knew what was wanted. Mary said that she thought Robin was concerned about the problems in Mexico that are very relevant to the U.S., and wondered if Melissa knew some local contacts who could perhaps talk to the group about that situation. Odile said she had already spoken with Lynn Furay, the chair of the local Houston branch, who would like to come to some of the events at the retreat, and also Tura Campanella Cook, who lived in Austin and would also like to come; she was a member of the Middle East Committee. Odile was sending a note to both of them with the dates and location of the Houston meeting, and perhaps they could come and participate, if there was a special time set aside.

Letter to the parents of the murdered Mexican university students: Barbara said she still thought it would be useful and important for WILPF to send a letter on behalf of the parents of the students who were killed in Mexico to the U.S. government. She noted that WILPF should be supporting the parents of these students who wanted to come to the U.S. on a speaking tour. She was surprised Melissa was being asked to find speakers when this simple project had not yet been done. Mary said she thought the letter had been sent, but Melissa said she understood that the letter was going to be sent by the Detroit branch because the national board was against it. Mary said there had been a misunderstanding concerning the position of the board concerning a letter. Barb proposed that the board support the sending of a letter, and said she would work to make sure the letter would be sent in the next 24 hours if the board was in agreement. The letter would be in an invitation form required by the U.S. federal government, asking the parents to come to the U.S. on a speaking tour. WILPF, a bona fide organization, would be asking them to come and speak. Melissa said only one letter of invitation would need to be sent. Odile was concerned that if WILPF invited the parents, it would be misconstrued that WILPF would be paying the expenses. Barb replied that the form to be used would clarify that no expenses would be paid. Millee said that she,

too, was under the impression that WILPF had gone ahead and signed a letter; she had already given her approval. She was disappointed the letter had not gone out as originally believed.

Deb Holley, secretary, was asked to take a board count. The count was as follows:

Barbara Nielsen - yes
Deb Garretson - yes
Deb Holley - yes
Mary Hanson Harrison - yes
Odile Hugonot Haber - yes
Millee Livingston - yes
Robin Lloyd - yes
Melissa Torres - yes
Peggy Luhrs - yes
LaShawndra Vernon - yes

The board agreed unanimously to send a letter of invitation to the parents of the murdered students, asking them to tour the United States.

Personnel – Nicole Scott, Chair: Nicole was absent, so Mary asked Paula to discuss the Ad Hoc Board Capacity Committee. Paula explained that Third Sector, the consulting firm now working with WILPF, had asked the Personnel Committee to come up with a committee of people who represented various perspectives within WILPF. The sole purpose of this committee was to help WILPF move forward to the next step, which was primarily to help flush out some interview and survey questions and a list of people who should be interviewed in preparation for the organizational assessment. Paula termed it a limited purpose committee that would help WILPF get to the next step. She acknowledged that it had earlier mistakenly been called a transition committee, which it wasn't. She explained that such a committee would really help Heather Harker in her organizational process. Mary said she had sent some information to the board, explaining that it was a way to make sure the survey got done, and who should be involved. She described it as being "pretty much an outreach committee to help Heather get a better perspective and help WILPF gather some insight". Barb asked if Heather was going to interview every member of the board, and Paula replied that she didn't think that would be the case. Paula said she thought that just the board committee chairs and issue committee chairs would be interviewed. She commented there wasn't even a draft of the names yet, but that was what would be decided on the phone meeting. Millee asked for an email that explained what the committee was specifically going to do. Mary said she had already sent out such an email giving the mission of the committee and the people who are tentatively going to be on it, but would send it again. Rose asked that there be some open-ended questions on the survey, so the people could say what was on their minds, rather than closed statements. Paula said there were actually two steps: a survey, which would tend to have closed statements, and the interviews, which would be much more in depth than the survey and have open questions.

Nominating – Barbara Nielsen, Chair: Barb discussed the “Meet and Greet” function to meet the candidates prior to the board election, saying the dates kept being changed due to other things in the process that needed to be done. An email survey was going to be sent out in the next couple of days asking for questions which the membership would like to ask the candidates. The “Meet and Greet” would probably be scheduled for Wednesday or Thursday of the next week, most likely at 8:30 EST/5:30 PST. The questions selected would be from those members submit and some questions would also be used from last year. The four candidates would be given the questions ahead of time so that they could prepare, and the phone session would be one hour long. Also, the ballot materials were in the process of being processed. Rose asked if this was a normal election or a special election to replace people who had left the board. Barb announced that there were four positions; three of the positions were 1-year terms under the new staggered system, now to be elected for 3-year terms. The fourth candidate was to replace someone who was elected to a 2-year term but quit almost immediately after the new term began. Robin Lloyd had filled the Development Committee Chair position for the rest of this past year, and now a person was being elected to finish that 2-year term, by being elected for one additional year. Deb Garretson was running again for her position as Co-Program Chair, this time for a 3-year term. Deb Holley chose not to run again for the secretarial position, which was a 1-year term and would now be a 3-year term, and Candace Perry had chosen to run for that position. The At-Large Committee Chair, Peggy Luhrs, also chose not to run, and Ann Fleischli was running for that 3-year term. Next year, there would be an election for a Development Chair for that committee for three full years, along with a couple of other positions. The District of Columbia branch had agreed to undertake the ballot count for this year’s election, and that was all in place. The postmarked date would be February 11th, and the balloting would finish over the weekend preceding the Houston board meeting. The candidates who were running unopposed, assuming things went as anticipated and they were elected by the membership, had been invited to the Houston meeting. Rose asked what had been the nominating process. Barb replied that the committee started soliciting for the positions in May, telling people that they were going to have positions to fill and naming them, and they continued soliciting during the summer and the fall, and out of the soliciting, they had four takers. She said that down the road, one of the things the Nominating Committee wanted to put in place in conjunction with the Membership Development Committee, ideally with individual branches’ leadership, was to figure out better ways of communicating with and mentoring people in the branches and the At-Large members, to give people leadership experience locally. Once members learned more about WILPF and had some background and training to make them comfortable in coming forward to run for national board, she hoped there would be more candidates who were also better qualified. Mary asked if the committee had received no further nominations recently. She said she had received a phone call from a person who had an additional person she wanted to nominate. Barb said she had received no such information; she had turned no one away. Robin commented she was discouraged that there were so few people who were willing to run, particularly younger women and women of color, saying the instructions in the nominating procedure asked specifically that these groups of women should be solicited to run for board positions. Robin said she had contacted some of the current board members, asking if they had been asked to recommend others they knew for board positions, and they said they had not been contacted. She didn’t think the committee did enough of that outreach. She also wondered how many people were on the committee; Darien De Lu had told

her there were hardly any committee meetings held, and two people had been removed from the old committee, which perhaps meant that there wasn't continuity and in the end allowed only a selected few to be nominees. She felt that the information was given too late to board members to allow further pursuit of candidates. She also felt the board should confirm or vet all of the candidates put forward; hopefully the board could discuss incorporating that procedure in the future. Lastly, the candidates were not encouraged to contact the people currently serving, which she thought was disconcerting. Barb responded, saying that the committee had put numerous blurbs out in various publications, "beating the bushes" in an attempt to get people to run. She said every board member bore responsibility for getting others to participate. She said that some of the problems in the past had discouraged members from running for the board, and that some board members had different expectations when running for the board than what they had encountered later when actually serving on the board. Barb said that she understood the process could be improved. She said she hoped in the future that there would be some sort of mentoring program. Barb told Robin that her comments and concerns were noted. She said the document to which Robin referred had unofficially been drawn up by the last Nominating Committee; WILPF has always wanted to have more women of color run for office, and it wasn't new nor had it been unique just to this particular election cycle. LaShawndra spoke up, saying that WILPF would eventually get there in the engagement with other cultures, but there was a lot of work to do before that could happen, because some members had quit and others were uncomfortable. It was hard to pull in new people when the board didn't know who was going to stay and who was going to leave. She said that the board shouldn't beat itself up over diversity at this point, with so many transitions going on. She thought the local branches should work in the mentoring program when it came time, and she believed it was just a matter of time before WILPF would address diversity. Mary thanked LaShawndra for her insights, and mentioned that Betty Burkes was now on the Personnel Committee and along with a couple of other women, was going to take the leadership on the mentoring. She expected Houston to be particularly profitable and productive in resolving misunderstandings, solidifying relationships, and giving more support. Odile said she thought that to be on the board, it should be required to work in a branch for a couple of years, and perhaps also be on an issue committee. Rose spoke up, saying she first wanted to thank LaShawndra for her gracious and optimistic reply, and also that she appreciated what Odile had said. She agreed that experience with a branch, or experience with an issue committee, was more important than age or any other factor in understanding what WILPF was about. Rose then said the reason she attended the board meeting was because she had read an analysis by TSNE, and she was concerned that there was a statement in the analysis which said that the previous president had been recalled, when in actuality, WILPF had an election. Rose didn't think WILPF was going to heal if the board ignored that and didn't recognize the issues and the controversy and acknowledge that there wasn't unity. She said she wasn't raising the issue now to discuss it, but she wanted the board to think about it and be able to deal with it in a way such that WILPF could really heal and work together. She believed that WILPF was now really together in solidarity on all of the important policy issues that face the organization, and there was no reason why WILPF should carry forward the controversy. She said that the board needed to understand it, clear the air, and have some good mediation on how to put it behind for everyone involved. Mary thanked Rose for her comments

and then asked Melissa to explain her report. Melissa replied that she agreed with Odile's comment except concerning the branch activity, since not every WILPF member was involved with a branch.

International Board report: Melissa then gave her report as the representative for the International Board. She said there wasn't much to report; the board was still waiting until the end of the week to see if US WILPF was going to testify for the Universal Periodic Review (UPR). For those members that didn't know, Melissa said that member states of the U.N. meet every four years for their human rights treatment violation advances, and this was the year for the U.S. Melissa worked with the Human Rights Program at International on US WILPF's UPR. She put out a call to WILPF members asking for any work they had done that WILPF should report. She didn't get a lot of responses; actually only one member answered and worked with Melissa on her particular issue. Melissa then presented Leah Core at International, with a report Melissa had made discussing labor rights through contamination, the human right to health, and rights of undocumented migrants, with a call for ratification at an international human rights convention. WILPF International was one of the organizations that counsels at the UPR, and she said US WILPF was now waiting for a review of her report to see if they would allow her to testify at the pre-session, which was in April. Melissa said she would hear back later in the week. She mentioned that if they did call on US WILPF, they would want to amend the report to include something on international trade and trans-national corporations.

Melissa was thanked for her work.

Peggy Luhrs, referring to a previous topic, said she didn't want the board to beat itself up about diversity. She said her observation was that people had to get out of their comfort zones if they really were serious about gaining diversity.

Closing of Board Meeting: Mary announced that the next board meeting would be March 24th. Checkout then began for all non-board members in preparation for the executive meeting. In the meantime, Nancy Ramsden had several comments. She said she was surprised that people didn't know that UNO would also be involved with the accountants meeting, she was disappointed that there was only one candidate being considered for each position of office and none of them were either young or people of color, and she felt the same with the delegates to the International Congress; all of the delegates were older women who were white, and not young. She said she agreed with the last speaker that WILPF needed to continue to work for diversity, and even though younger people might not have the experience that older people did, they also didn't have as many hang-ups and didn't know as many of the issues that had been controversial and had lived on for a long time in WILPF. She added that they were also, generally speaking, 100% better than many of the older people were with the electronic situation. Barb replied that stereotypes were hard to take, and Mary said that everyone is entitled to their opinion, although she didn't feel "old" herself. She referred to LaShawndra's comment, saying WILPF was on its way; have faith, have hope. She then said the board needed to go to its executive session.

The board meeting closed at 9:15 pm CST.

The executive session began at 9:18 pm CST. The decision was made, after considerable discussion, to wait two weeks or more and use the time until then to think about and consider possible qualified candidates for the treasurer's position.

The executive session ended at 9:53 pm CST.

Respectfully submitted,
Deborah Holley
Board Secretary

Action Steps to be Undertaken:

1. The young woman from Houston will be getting back with options on technology so that auditory copies of the meeting may be made, and a decision will need to be made.
2. Everyone who has any physical challenges or dietary restrictions beyond being vegetarian should communicate with either Paula or Ariana via email regarding the upcoming retreat.
3. Paula will be sending out board packets to all of the board members concerning the JAPA matter.
4. If any board member has areas of concern with the JAPA audit that are thought to be something the audit team should be looking at, let Paula know.
5. Paula is to ask the accountants to summarize whatever happens on Tuesday, the 24th, and let the board know by Friday of that week what happened and what the game plan is for the future.
6. Board members should be thinking of how to fund-raise in their own communities.
7. Mary and Heather Wellman will talk to the International Congress delegates concerning personal fund-raising to help cover their travel expenses.
8. Robin asked that anyone who might have a contact at The Nation, Yes, The Progressive, or other similar publications, to send the press release which will be made up by the Development Committee, and add a personal note.
9. As more information is received concerning events celebrating WILPF's 100th birthday, it should be sent out to the membership; meanwhile, some information is being given out in the WILPF E-news.
10. Robin told board members that they should be contacting their own local libraries concerning women's history.
11. Melissa will arrange for some speakers on problems in Mexico for the free evening hours in Houston if she is given specific information as to what the board wants to hear. Paula also suggested the involvement of both older and younger members of WILPF who live in the area. Odile also has some local WILPF members she has specifically invited.
12. The letter to the parents of the murdered Mexican university students, urging them to undertake a speaking tour of the United States, is to be sent out immediately, within 24 hours of this meeting, by Barb.
13. Mary will send again an email giving the mission of the Ad Hoc Board Capacity Committee and the people who are tentatively going to be on it.

14. An email survey will be sent out in the next couple of days asking for questions to ask the candidates in the upcoming election. The "Meet and Greet" function will probably be scheduled for Wednesday or Thursday of next week, most likely at 8:30 EST - 5:30 PST. The balloting process should be completed by February 11th.