2015 WILPF US SECTION INTERIM POSITION OPENINGS:

► NATIONAL PROGRAM COMMITTEE CHAIR BOARD MEMBER
► NATIONAL AT-LARGE BOARD MEMBER

Candidates for these interim positions that will be appointed by the 2015 Board Term Board this Spring will be filling openings resulting from resignations of incumbents – in one case, to take over another Board position, and in another case, to leave the Board entirely; each will be a position appointed by the 2015 Board Term Board to serve until the 2016 Board Term Board election cycle results in the election of new candidates for these and other positions going forward via general member mail balloting along with balloting for Board positions that become available on the staggered schedule of the next regular annual election. So, this application process is to serve for a short period of just a few months, until the upcoming general membership balloting and election for these and other positions going forward in 2016.

***FOR YOUR INFORMATION**: As things now stand, the 2016 Board Term National Board election cycle will include openings for the following positions (the use of the term "new" does not mean that a member currently holding one of the positions could not run for the same position):*

- ✓ ***This At-Large Board Member position**, to elect a new board member from among the candidates to serve a new 3-year staggered term for this job*
- ✓ ***This Program Committee Chair position**, to elect a new board member from among the candidates to fill out the second and third years of the current 3-year staggered term for this job*
- ✓ *National President, to elect a new board member from among the candidates to serve a new 3-year staggered term for this job*
- ✓ *National Treasurer and Finance Committee Chair, to elect a new board member from among the candidates to fill out the third year of the current 3-year staggered term for this job*
- ✓ *National Development Committee Chair, to elect a new board member from among the candidates to serve a new 3-year staggered term for this job*
- ✓ *National Nominating Committee Chair, to elect a new board member from among the candidates to serve a new 3-year staggered term for this job*

Open Positions – Details:

- ❖ The Program Committee Chair Board Member position will be chosen by the Board from the candidates to serve out the remainder of the 2015 Board Term year, with the 2016 Board Term Election cycle balloting by the members electing a candidate to serve the remaining second and third years (2016 and 2017) of the current 3-year staggered term that began with the 2015 Board Term cycle
- ❖ The At-Large Board Member position will be chosen by the Board from the candidates to serve out the remainder of the 2015 Board Term year (the second of two years of this current term), with the 2016 Board Term Election cycle balloting by the members electing a candidate to serve the entire 3-year staggered term (2016, 2017, 2018) that will begin with the 2016 Board Term Election cycle

PROCESS AND DEADLINES FOR SPRING 2015 US SECTION INTERIM POSITION SELECTION PROCESSES:

Submit all application, nominating/recommendation forms to the Nominating Committee via email to the chair, Barbara Nielsen, at **bln.sf.ca@gmail.com.**

USE THIS SUBJECT LINE: WILPFUS [position] [App, Rec or Nom] [candidate last name] spring2015 [your last name]

USE THE FORMS PROVIDED. YOU MUST BE A MEMBER IN GOOD STANDING TO APPLY OR NOMINATE OR RECOMMEND.

NOMINATION DEADLINE (if you are proposing someone who may not already be applying for a position) is an email timestamp of 11:00 pm in YOUR TIME ZONE on Saturday, May 30, 2015 (please help your candidate and send this form in as early as possible);

RECOMMENDATION DEADLINE (if you are recommending someone who is already applying for a position) is an email timestamp of 11:00 pm in YOUR TIME ZONE on Saturday, June 6, 2015.

CANDIDATE APPLICATION DEADLINE is an email timestamp of 11:00 pm in YOUR TIME ZONE on Saturday, June 6, 2015.

PLEASE TAKE NOTE THAT:

- *Each applicant will need two WILPF-US members in good standing to provide recommendations for you – please provide their names to us – they should use the nomination/recommendation form that accompanies this application material*
- *Each applicant must be a current member in good standing (dues-paying, pledging, Life Member) in the Section for at least two years (twenty-four months) and also agree to adhere to our WILPF US Conflict of Interest policy in order to be able to serve on the National Board*
- *Service on the National Board currently has a cap of two terms*
- *Service on the National Board requires adherence to various terms and conditions of Board service as seen in the Bylaws of WILPF US*
- ***These interim positions will end with the end of the current 2015 Board Term, sometime at the end of 2015 or beginning of 2016. General membership balloting will include an election for each of these positions for either the remainder of a regular 3-year term or a new 3-year term, commencing with the 2016 Board Term; that election cycle is anticipated to begin in Fall 2015***

WILPF US Bylaws Excerpts
(*see* http://www.wilpfus.org/about/wilpf-us-section-laws *for more information*)

Section IV (National Board)

A. (Board Membership and Responsibilities)
   1. The National Board acts on behalf of the members of the US Section and is responsible to its members.
   2. The National Board shall consist of the following: . . ., **two Program Committee Chairs**, . . ., **two At-Large Board Members with full participation rights**; . . . .

. . .

Section VI (Standing Committees of the Board)

B. (Standing Committees of WILPF US) [Steering Committee includes Program Committee Chairs (§ VI. B.1)]

. . .

   3. **PROGRAM: The Program Committee has responsibility for ensuring the integrity and effectiveness of WILPF's programmatic activities**, including fostering of broad participation of the organization's members in these activities. It is composed of **two Program Committee Chairs**, one representative of each issue committee, and relevant staff.

PLEASE NOTE: The At-Large Board Member positions are not chairs of any standing committees of the Board; nor are they officers of the corporation (president, secretary or treasurer); generally speaking, the At-Large Board Members may devise their own portfolios of Board work based on the needs of the Section and their own interests. The bylaws provide that either of these positions may choose to participate formally as a member of the standing Membership Development Committee, but neither is required to do so. Candidates for the At-Large Board Member positions are not obligated to be general members who are not members of branches, or, "at-large," nor are they required to focus on at-large member issues. However, on the 2014 and 2015 Board Terms Boards, Millee Livingston had made giving voices to the at-large members a priority, and on the 2015 Board Term Board, At-Large Board Member Ann Fleischli has undertaken to serve as a voice for all general members, including at-large members.

In addition to the specific job of each Board member, ongoing general procedural guidelines for Board service provide that each candidate agrees, upon election to service on the Board, to:

- **Promote WILPF US in all aspects of each Board member's activism and when opportunities arise through each Board member's personal, professional and social networks**
- **Make WILPF one's priority activist time effort commitment during the term of service on the WILPF US Board**
- **Disclose any and all other affiliations with activist, grassroots, or nonprofit organizations, including and particularly any other service on boards of directors or governing bodies or staff or volunteer positions of responsibility**
- **Serve a full term** *(normally three-year term but interim board-appointed positions are usually only for several months until the next general member balloted election)*, **barring unforeseen circumstances**
- **Attend every scheduled Board meeting (some limited exceptions apply), whether an in-person meeting or a telephonic Board meeting, and strive to make an active and constructive contribution to each meeting**
- **Participate in discussions and take responsibility for making decisions on issues, policies and other matters brought before the Board as it works together to move the program of WILPF US forward**
- **Commit to working collaboratively as a team on the Board and with all general members to effect the common goal of supporting the grassroots activism of our general members**
- **Set and adhere to the highest ethical standards of service by**
    - **Examining all personal actions to ensure compliance with our Conflict of Interest policy guidelines and fiscal and ethical requirements**
    - **Refraining from using WILPF activity to promote one's own position or career**
- **Determine and understand the specific responsibilities of the office to which the member has been elected (or, as applicable, appointed to on an interim basis) and fulfill those responsibilities**
- **Accept individual and collective responsibility for the financial health of WILPF US and work toward an annual goal of raising $500 per Board member** *[this may not be applicable to an interim appointment but is not clear]*
- **While accepting individual and collective responsibility for the financial health of WILPF, exercise individual prudent review and analysis of the periodic financial reports presented to the Board, including but not limited to the annual WILPF US budget, our financial audit and Federal Form 990**
- **Other duties as required**

ABOUT WILPF US AND THE ROLES OF OUR GENERAL MEMBERS AND NATIONAL BOARD MEMBERS

Our grassroots-based activist members of WILPF US have worked tirelessly for peace and social justice throughout our first century and, since 1996, we have been organized and our work protected under Pennsylvania laws as a nonprofit membership corporation, which means that we all, the general members, as the stakeholders, own the organization but we use a board of directors to deal with administrative things for us; our national board has a corporate president, secretary and treasurer (required by statute) and at large members and members who are chairs of standing board committees, plus the member of the international board from our section. Basically, we are a democracy in action, with members engaging in activism individually and in local WILPF branches / groups and through national issues committees, often with other like-minded people in coalitions and working groups on a myriad of issues. WILPF members elect our national board to work for us via formal membership ballot voting (except for allowing the national board to make temporary interim appointments to the board in between membership balloted elections). With limited exception (matters involving board members, staff or consultants by name and position, for instance), meetings of the national board are announced and fully open to general members via telephone for telephonic meetings or in person for in-person meetings).